

De Luz

Community Services

District

Board Of Directors

Charles Bowman
Paula Carroll
Robert D'Alessandri
Gina Rawson
Debbie Roberts

General Manager

James E. Emmons

MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
June 19, 2024
6:00 p.m.

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on June 19, 2024. The meeting was also held electronically by Zoom. The meeting was called to order by President Roberts at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Debbie Roberts, President
Charles Bowman, Vice President
Gina Rawson, Director
Paula Carroll, Director

Directors Absent:

Robert D'Alessandri, Treasurer

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Matthew Crim, Deputy District Engineer
Theresa Snyder, Finance Manager
Jessica Richards, Administrative/IT Manager
Nicholas Gieseeman, Field Worker
Isabel Gavidia, Administrative Assistant

The flag salute was led by President Roberts.

B. SHERIFF:

Deputy Pourier delivered the Sheriff's Report and provided an update on recent law enforcement activity. He reported on notable calls for service throughout the district. He responded to eight locations with Code Enforcement and made a presentation to the De Luz Women's Club. He advised the Board that he is in communication with Cal Fire regarding evacuation signage. The written report is on file with the District.

C. PUBLIC COMMENT:

There was no public comment.

D. LEGISLATIVE TOPICS

Syrus Devers, District legislative advocate, reported that he met with the Chief of Staff regarding scheduling an event that would feature Senator Seyarto. He also reported that he and General Counsel Simmons had a meeting with Ryan Baron, an attorney with Best Best & Krieger regarding Fuel Tax Funds for De Luz because he has county experience in that area.

E. INFORMATION ONLY:

The Statement of Investment Policy and the Financial Statements were received by the Board.

F. CONSENT CALENDAR:

Motion was made by Bowman, seconded by Carroll to approve the Consent Calendar as follows:

1. Minutes of the May 22, 2024, Regular Board Meeting
2. General Fund Claims for May 2024
3. Sheriff's Special Tax Claims: May 2024
4. Purchase Order No(s): None

AYES: Bowman, Carroll, Rawson, Roberts

NOES:

ABSENT: D'Alessandri

ABSTAIN:

The motion was approved 4-0.

G. PUBLIC HEARING – BENEFIT ASSESSMENTS & SPECIAL SHERIFF TAX FOR FISCAL YEAR 2024-2025: SECOND READING

President Roberts announced that this was a Public Hearing to consider adoption of Ordinance No. 24-01, Adopting Written Report of the Directors, establishing Zones of Benefits, Scope of Services, Sheriff's Special Tax and charges to be rendered for Roadway Maintenance during Fiscal Year 2023-2024. Staff summarized the matters contained in the ordinance and documents being adopted. The Public Hearing was opened. There was no comment. The Public Hearing was closed.

Motion was made by Rawson, seconded by Carroll, that Ordinance 24-01 be introduced by title only, that further reading be waived, and that Ordinance 24-01 be adopted.

AYES: Bowman, Carroll, Rawson, Roberts
NOES:
ABSENT: D'Alessandri
ABSTAIN:

The motion was approved 4-0.

H. PUBLIC HEARING - ANNUAL BUDGET FOR FISCAL YEAR 2024-2025

The Board considered Resolution No. 24-05, Adopting the Annual Budget for Fiscal Year 2024-2025. The duly noticed Public Hearing was opened. There was no public comment. The Public Hearing was closed.

Motion was made by Rawson, seconded by Carroll to adopt Resolution No. 24-05: Adopting the Annual Budget for Fiscal Year 2024-2025.

AYES: Bowman, Carroll, Rawson, Roberts
NOES:
ABSENT: D'Alessandri
ABSTAIN:

The motion was approved 4-0.

I. MANAGING CALPERS UNFUNDED ACCRUED LIABILITY

The Board considered Resolution No. 24-06, Establishing a Program to Retire the Unfunded Accrued Liability Under CalPERS Contract During the Fiscal Year 2024-2025 and Subsequent Fiscal Years. Until the Entire Liability is Retired or is terminated by the Board.

Motion was made by Carroll, seconded by Rawson to adopt Resolution No. 24-06: Establishing a Program to Retire the Unfunded Accrued Liability Under CalPERS Contract During the Fiscal Year 2024-2025 and Subsequent Fiscal Years Until the Entire Liability is Retired.

AYES: Bowman, Carroll, Rawson, Roberts
NOES:
ABSENT: D'Alessandri
ABSTAIN:

The motion was approved 4-0.

J. TAX ROLL CHARGES

The Board considered Resolution No. 24-07, electing to have charges for services provided in the District during Fiscal Year 2023-2024 collected on the Riverside County Tax Roll.

Motion was made by Carroll, seconded by Rawson to adopt Resolution No. 24-07: Electing to have charges Setting a Hearing Upon and Directing the Publication of a Notice of Hearing upon the Budget of the District for the Fiscal Year 2024-2025.

AYES: Bowman, Carroll, Rawson, Roberts
NOES:
ABSENT: D'Alessandri
ABSTAIN:

The motion was approved 4-0.

K. CEQA NOTICE

The Board reviewed a Notice of Exemption from the California Environmental Quality Act Requirements adopting the Annual Budget and setting benefit charges for Fiscal Year 2024-2025.

Motion was made by Carroll, seconded by Rawson that the Notice of Exemption be approved.

AYES: Bowman, Carroll, Rawson, Roberts
NOES:
ABSENT: D'Alessandri
ABSTAIN:

The motion was approved 4-0.

L. WATER DIVERSION PROJECTS

Sr. Construction Observer Gupta provided the Board with a presentation regarding the second phase of the culvert repair project. The contractor (Candee Construction) has completed the power wash for all culverts.

M. CULVERT REHABILITATION PROJECTS

Sr. Construction Observer Gupta provided the Board with a presentation regarding culvert rehabilitation projects on Carancho Road and Sandia Creek Drive.

N. ROAD MAINTENANCE/FIELD CREW REPORT

Field Worker Geisman provided the board with a presentation regarding an emergency call-out on Sandia Creek Drive/Carancho Road. Both lanes of the road were blocked by a downed tree. He reported that the field crew continues with weed mowing, culvert cleaning, trash removal, tree trimming and clearing the tree growth along the shoulder of roadways.

O. COMMITTEE REPORTS

ENGINEERING COMMITTEE REPORT

Director Bowman reported that the Engineering Committee met June 11, 2024, and discussed updates that were presented by staff who brought the board up to date with the most current information.

FINANCE COMMITTEE REPORT

Director Carroll reported that the District has received the last benefit fee, of which \$500,000 was applied to the District's sixth T-Bill. The initial T-bill will be rolled over for the third time in September. She further informed the Board that, in the event that the Board so chooses, Resolution No. 24-06 may be terminated. The audit is proceeding according to plan, and Nigro & Nigro will make their first field visit sometime in July.

LEGISLATIVE COMMITTEE REPORT

Director Roberts highlighted updates that were provided by staff that was previously presented at this Board meeting. This includes clarification regarding the community gathering, which was scheduled for July 31, 2024. There seemed to be some miscommunication. However, the committee proposed three dates in the month of October and is now awaiting a response from Senator Seyarto. Roberts also advised that the community event is being cosponsored by the De Luz Women's Club.

P. GENERAL MANAGER'S REPORT

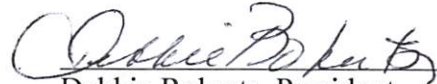
General Manger Emmons reported that he will be attending the CSDA Annual General Managers Summit and will be attending a meeting with the new CEO of SDRMA regarding insurance for the District. He will also be attending the ESRI Conference to learn the latest advances in our geographic information system (GIS). He advised the Board that the meeting in July will be continued to July 24, 2024.

Q. LEGAL COUNSEL MATTERS

General Counsel Simmons advised the Board that the status of the Sandia Creek Winery application is still withdrawn by the applicant. California Supreme Courts filed a pre-election review that would strike the Taxpayer Protection and Government Accountability Act from appearing on the November ballot.


ADJOURNMENT

There being no further business, President Roberts adjourned the meeting at 7:24 p.m.



Debbie Roberts, President
De Luz Community Services District

Attest:



James E. Emmons, Secretary
De Luz Community Services District